

Oakland International Academy  
Board of Directors  
Annual Organizational Meeting  
Minutes

Date: July 19, 2022  
Time: 6:00 pm  
Location: Maggiano's Little Italy  
2089 West Big Beaver Road  
Troy MI 48084

Oath of Public Office

The Oath of Public Office was administered to Dr. Elbohy and Mr. Moez by Dr. Coggins, Notary Public.

Call to Order

The meeting was called to order at 6:11 p.m. by Dr. Elbohy.

Appointment of Temporary Chairperson

It was moved by Dr. Elbohy and seconded by Mr. Rabaa to appoint Mr. Moez as the temporary chair until the election of officers. The vote was unanimous in favor of the motion. (4/0 – AYES – Elbohy, Moez, Rabaa, and Sayed). Motion passed – Moez appointed temporary Chairperson.

Roll Call

A roll call of members in attendance was taken. The following board members were in attendance:

Present - Dr. Ahmed Elbohy  
Absent (Excused) – Dr. Alaa Elmoursi  
Present – Mr. Rashed Rabaa  
Present – Mr. Bassem Moez  
Present – Mr. Sajid Sayed

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber – EMAN  
Mr. Ehab Hassan - EMAN  
Dr. Lorilyn Coggins – EMAN  
Dr. Randy Speck - EMAN

Approval of Agenda

It was moved by Dr. Elbohy and seconded by Mr. Rabaa to approve the agenda. The vote was unanimous in favor of the motion. Motion Passed 4/0 (AYE – Elbohy, Moez, Rabaa, and Sayed). Agenda Approved.

Oakland International Academy  
Board of Directors  
Annual Organizational Meeting  
Minutes

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

Public Comment

No public comment was received.

Annual Organizational Items

It was moved by Dr. Elbohy and seconded by Mr. Sayed to elect the slate of officers as currently serving. The officers for the 2022/2023 fiscal year shall be Dr. Elbohy, President; Dr. Elmoursi, Vice-President; Mr. Bassem Moez, Secretary; Mr. Rashed Rabaa, Treasurer. The vote was unanimous in favor of the motion (4/0). Ayes – Elbohy, Moez, Rabaa, and Sayed. Motion passed. Officers elected.

Dr. Elbohy chaired the remainder of the meeting.

There was brief discussion about the legal proposals received.

It was moved by Mr. Moez and seconded by Mr. Rabaa that the Board adopt the Annual Resolutions to include:

- Officers as elected
- Bank Account – Comerica Bank
- Freedom of Information Act Representative – Coggins
- Regular Meetings – Third Monday at 6:00 pm
- Bonding of Officers
- Legal Counsel – G. Meihn
- Audit – Gardener, Provenzano, Schauman, Thomas PC
- 2022/2023 School Calendar
- AHERA Contact – Hassan
- Sexual Harassment Contacts – Coggins and Speck
- Title VI, Title IX, and Section 504 Contact – Coggins
- Agreement to Comply with Applicable Law
- Chief Administrative Officer – Rabaa, Treasurer
- School Safety Liaison – Hassan
- SVSU Oversight Compliance Designee – Coggins

The vote was unanimous (4/0) in favor of the motion. AYES – Elbohy, Moez, Rabaa and Sayed. Motion passed. Annual Resolutions adopted.

Correspondence

A copy of the SVSU Board of Control Resolution appointing new board members was received.

Management Company Report

Mr. Saber welcomed the Board to the July Annual Meeting and presented the monthly report, noting that building administrators are on vacation. Highlights included preparations for the upcoming school year to include building renovations and upgrades as well as recruitment

Oakland International Academy  
Board of Directors  
Annual Organizational Meeting  
Minutes

and enrollment activities. Mr. Saber also reported that Ms. Shahidi had tendered her resignation after years of service to Oakland International Academy.

Financial Reports

Dr. Coggins presented the monthly financial reports to include the balance sheets, statements of revenues and expenditures, cash flow, and check register. She highlighted cash on hand, the current fund equity and the actual to budget percentages.

It was moved by Mr. Rabaa and seconded by Mr. Moez to approve the monthly financial reports. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 4/0 (AYE – Elbohy, Moez, Rabaa, and Sayed). Motion passed – Financial Reports and Disbursements approved.

Approval of Previous Meeting Minutes

It was moved by Mr. Moez to approve the minutes of the Annual Budget Hearing and the Regular Meeting held on June 20, 2022, as presented. The motion was seconded by Mr. Rabaa. The vote was unanimous in favor of the motion. Motion Passed 4/0 (AYE – Elbohy, Moez, Rabaa, and Sayed). Minutes of the Annual Budget Hearing and June Regular Meeting Approved.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no other new business to come before the Board.

Other Business

No other business was brought before the Board.

Extended Public Comment

There was no extended public comment.

Closing Items

The next meeting of the Board of Directors will be held in August. Mr. Rabaa noted that he would be out of town for both the August and September meetings.

It was moved by Mr. Rabaa and seconded by Dr. Elbohy that the meeting be adjourned at 6:56 p.m. The vote was unanimous in favor of the motion. Motion Passed (4/0). Meeting Adjourned.

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Oakland International Academy  
Board of Directors  
Annual Organizational Meeting  
Minutes

I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on August 16, 2022 at which a quorum was present.



By:  
Its: Secretary